Class ATTENDEE LIST

Host Name: _____

Host WA #: _____

Location: _____

Date: _____

NAME	EMAIL	PHONE #	NEW MEMBER #	MARK AS COMPLETED							
				Reminder Call (48 hours before)	Reminder Text (2 hours before)	Enrolled	Enrollment Incentive(s)	Booked a Class	Booking Incentive	Asked for Referrals	Lifestlye Overview Scheduled
1.											
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
11.											
12.											
13.											
14.											
15.											
16.											
17.											
18.											
19.											
20.											

Supporting Wellness Advocates to Attend:

Name: _____

Name: _____

Name: _____

Tips:

- Reminder calls/texts drastically increase attendance rates
- Keep class size such that you can truly serve each attendee
- Ideal ratio is 1 Wellness Advocate per 3 guests to best support successful class enrollments